



Minutes
Board of Directors Meeting
Port Tobacco Players, Inc.
May 11, 2023

Meeting was called to order at 7:05 by President Tara Waters. Board members present Tara Waters, Carol Russell, Carol Charnock, Kaitelyn Bauer-Dieiguez, Heather Bauer, Michael Beyrle, and Janice Sagers. Becky Kuhn and Craig Hower joined by phone.

Minutes (Carol Charnock) Minutes were accepted with a minor amendment. Motion made by Carol R. and seconded by Janice. Unanimously approved.

Treasurer's Report (Craig Hower) We currently have over \$299,000 in current Assets. Scholarship account has over \$71,000.

We were advised that we have been awarded a grant by MSAC in the amount of 15,333.21. The budgetary analysis shows that we have 13 months of finances to cover expenses should we have any reason to shut down.

Motion made to accept the treasurer's report as presented. Motion passed unanimously.

Education (Carol Russell) Website has been updated to announce auditions for Encore Kids. They will hold auditions on September 24 and October 1, 2023. Open to ages 10-14. Co-Producers for Encore Kids will be Caroline House and Katie Sheldon.

Registration is open for Camp Mockabee and going well.

Productions (Becky Kuhn)

You Can't Take It With You has opened

Ragtime is cast and going well.

After discussion, it was determined to rearrange the season due to the inability to get the rights to 2 shows. We will move the 75th Anniversary show to the December time slot and Little Women replacement show will move to the March slot (March 8-24, 2024) and we will offer the next weekend to Shemika Berry for her 1 woman show. We have reapplied for the rights to Little Women for our March time slot, but it's probably going to have the same issues as the December slot. We are also exploring another option for the Summer show since we couldn't get the rights to Joseph.

Play reading will start by the beginning of June. The list of shows to be read is heavy on dramas and dramady's. Also a lot of large musicals

Ragtime Budget was presented. After much discussion the budget was passed by majority vote.

Properties (Tara Waters) Nothing to report

Costumes (Janice Sagers) Carol Russell has reached out to a few people to help with costuming. Carol Charnock brought up the issue of missing costume racks. They were removed from the loft for use in a high school production. Carol C. requested that equipment not be borrowed or loaned out except with the permission of the full committee and must be documented and tracked. They were needed for Ragtime costuming and no one knew for sure where they were.

Public Affairs (Heather Bauer) Cassie Morris, Rachel Wallace and Jason Klonkowski are working to maintain the social media updates.

Dave Standish is backing out of doing the show art for the upcoming season. Craig offered to do the art for Death of a Salesman and will look at the season to see if he would be interested in doing the Art for all the shows.

We have received requests to perform at different venues and Heather will look into them.

Membership (Carol Charnock) Dockside Pavilion has been reserved for August 26, 2023 for our Summer membership meeting. Carol will work on pre-paying for parking entrance for those that want to attend. Mike Beryle has offered to grill. Carol R suggested the time and effort for the summer and winter membership meetings be shared more equitably among all board members.

Carol Russell suggested that the other board members see what they can do to make this event run smoothly.

History/Library (Kaitelyn Bauer) She is working on straightening out the library.

Facilities (Mike Beryle) Working on Keyless entry system. Components are in, just need to be installed. Had another roof leak and roofers were called. We think it is fixed. Completion of the lobby renovation was discussed and Mike B. asked that people send him things that need to be fixed/finished.

Old Business

New Business – ArtsFest – we have a table. Carol will work on finding people to man the table from 11-4:30 pm.

It was brought up that the board should have something to single us out as board members when we are at events or working in the lobby. Carol R. will look into ordering polo shirts for us.

Next meeting will be on June 8, 2023 at 7pm.

Meeting adjourned at 8:40.

Respectfully submitted,

Carol Charnock, Secretary
Port Tobacco Players