



**Board of Directors
Minutes
May 18, 2022**

In attendance

Board members: Tara Waters, Jason Klonkowski, Mike Gahan, Carol Russell, Carol Charnock, Janice Sagers, Craig Hower, Kaitlyn Bauer-Diequez, Chris Magee Guest: Kim Ball

President Tara Waters opened the meeting at 7:03.

Minutes from April 20, 2022, were presented by Carol Russell. Motion to accept (Mike) Second (Carol C). Approved unanimously. Jason will post to website.

Treasurer's report presented by Mike Gahan

- Total current assets - \$219,688.94 Last month \$61,000 to royalties, scanners, facilities
- Motion to accept report, Chris. Second, Craig Approved unanimously
- Scholarship Recipients (\$1,000 each. On/about August 1)
 - Nyla Joelle Brown, St. Mary's Ryken (Ball State)
 - Anabel Jane Eschenbrenner, Great Mills (Savannah College of Art & Design)
 - London Brooks, St. Charles (Towson)
- Reggie Rice contract signed
- Cleaning: Motion for "Maid to Clean" for cleaning contract (Mike). Second (Chris) Unanimous approval.
- New light bar – not something useful for most shows.

Education Report presented by Carol Russell

- Camp Mockabee registrations in progress.

Productions report presented by Tara Waters

- *Fences* rights not yet granted. Canceled. Mike will apply with Dramatists for *Curious Incident of the Dog in the Nighttime*. Craig will speak with *Fences* production team and will update Tara within two weeks.
- *Importance of Being Earnest* one more weekend. Push on Facebook.
- *Beauty and the Beast* Budget passed via FB
- Update to Producers Handbook with Consultant/Dramaturg item. Motion (Chris) Second (Mike) Motion Passes 3 yeah, 2 nay, 3 abstention
- Lucianna's fundraiser, *Beauty and Beast*
- Play reading submission ended May 16. Will forward to Kaitelyn.
- Will advise Parks and Rec to edit their information about change of PTP shows.

Properties report presented by Chris Magee

- Loft sorting and inventory with photos in progress.
- Door being added to props loft
- Future shows: Strike team to gather props and props committee will put it away.

Costumes report presented by Janice Sagers

- Sheila Hyman-Wrabley has accepted to keep the LSH/Orin helmet
- Seeking estimate for flooring and shelving in costume loft

Public Affairs report presented by Jason Klonkowski

- Next Friday (27th) Outback fundraiser. Mike to ensure walkie-talkies charged.
- Sent email to producers and directors for tri-fold items by June 17
- Barcode readers/handhelds in use.

Membership report presented by Carol Charnock

- Summer meeting. August 28, Sunday, Gilbert Run Amphitheater Pavilion
- Envelopes. Working with Jason and Quality Printers

History/Library report presented by Kaitlyn Bauer Diequez

- Need volunteers for play reading (Jason to send blast)
- Will have short list of selections at August BOD meeting.

- Jason will send forms (rubric) to Kaitelyn

Facilities report presented by Craig Hower

- Orchestra Pit: Sump pump working. Needs black cloth. Dehumidifier removed. One third subfloor needs replacing. Some wall covering removed.
- Working with Chris on lobby completion and exterior painting.
- Front of house/box office: Motion (Craig) Second (Mike): To be a committee under Productions. Chair will work directly with production teams and report to BOD. Kim Ball to chair. Passed unanimously.

Old Business

- Add more receivers (Jason) for microphones. Awaiting cost.

New Business

- Kim Ball report on use of the new scanners/handhelds. Good addition. Very few issues.
- Mike – changing from SMO to Tri-County Air – awaiting quote.
- Jason – Add more receivers for microphones.
- Motion for brick purchases to dedicate deceased past active members and going forward. (Jason) Second (Tara) Unanimously approved
- Consider old Flex ticket exchange.
- Consider whether to continue Covid check

NEXT MEETING: WEDNESDAY, JUNE 15, 2022 7:00p.m.

Meeting adjourned 9:40

Carol Russell, Secretary

Minutes approved June 15, 2022