



**Board of Directors
Minutes
June 15, 2022**

In attendance

Board members: Tara Waters, Jason Klonkowski, Mike Gahan, Carol Russell, Carol Charnock, Janice Sagers, Craig Hower, Kaitlyn Bauer-Diequez, Chris Magee Guest: Becky Kuhn

President Tara Waters called to order 7:02.

Minutes from May 18, 2022, were presented by Carol Russell. Motion to accept (Tara) Second (Jan). Approved unanimously. Jason will post to website. Request by Carol R. that members observe practice of being recognized by president before speaking.

Treasurer's report presented by Mike Gahan

- Total current assets - \$196,639.86
- Motion to accept report (Carol C.) Second (Tara) Approved unanimously
- Dedication bricks for deceased members (13) were purchased and are installed. Addition for Lara Lane needed.
- ServPro cost for flooded pit work \$2,800
- Basic expenses for operations are \$11,000 per month
- Push item for CDBAC mission statement – hard copies distributed
- Push item for cleaning. Cintas contract discussed. Tabled until July when re-negotiation is prepared. Cleaning has not been satisfactory.

Education Report presented by Carol Russell

- Camp Mockabee. Elementary registration low. Board agrees with Director Tessa to combine the a.m. and p.m. into one session. Seven registrants have not been vaccinated. Mike will contact families. Participants must have proof of vaccination. Production staff in place. Counselors for Middle and High almost complete.
- Shared email previously from Elise Huntley. Student theater major asking to volunteer in any capacity.

Productions report presented by Tara Waters

- Rights for Curious Incident of the Dog in the Nighttime acquired. Jason to post auditions dates July 9, 11, 13 call backs.
- Lucianna's fundraiser not happening
- Beauty and the Beast – have called for production meeting for status in all parts of the show.
- B&B Board Rep slots are on Sign Up Genius. Time allotted for members to sign up.
- Reggie Rice. August 20. Motion to adhere to proposed contract, paying tech, not house support. (Chris) Second (Carol C). Passed.
- Proposal for musical theater cabaret on Sunday, July 31, featuring volunteer B&B cast members. Discussion. Motion to deny (Tara) second (Carol C.) Unanimously approved.
- CDBAC February 2021 Council Report, Mission Statement and Vision Statement hard copies provided by Mike Gahan.

Properties report presented by Chris Magee

Costumes report presented by Janice Sagers

- Seeking estimate for flooring and shelving in costume loft

Public Affairs report presented by Jason Klonkowski

- Tri-fold in progress
- Sound – Body packs will be delayed for 5 weeks. Motion to rent 8 units for 5 weeks \$1,500 (Mike) second (Tara). Unanimously approved.

Membership report presented by Carol Charnock

- Membership mailing will be done by mid next week (June 22).
- All in place for Summer Membership Meeting. Will we be using firepit for cooking?

History/Library report presented by Kaitlyn Bauer Diequez

- Play Reading: Forms sent to 24 volunteers. Scripts have arrived. Deadline is the first week of August.

Facilities report presented by Craig Hower

- Orchestra Pit: Duvetyne cloth to be secured before B&B sitzprobe
- Battery backup for pump is \$1,325 (pump is \$600). Another, smart alternative will be reported at July meeting.
- Zip Trip News Fox 5, Saturday, June 25. Will have B&B reps with Mayor. Carol R. will assist with costumes.

Old Business

- Add more receivers (Jason) for microphones. Awaiting cost.

New Business

- Will not participate in Stroll Through the Town on August 4. (Mike)
- Shared space clean up (Tara)
- Request from Will Derr for pit instrument, malletkat (percussion controller) \$3,200. Move to not fund (Carol C.), second (Craig). Passed
- Covid considerations. Becky Kuhn guest presenter requesting vax and mask requirements be dropped for PTP.
- Covid review: Masks Discussion. Motion to require audience masks, but not proof of vaccination. Continue vaccination requirements for participants, including camp. (Mike), Second (Craig) Passed Jason will post updates.

NEXT MEETING: WEDNESDAY, July 20, 2022 7:00p.m.

Meeting adjourned 9:55

Carol Russell, Secretary

Minutes approved July 20, with one word addition.