



Minutes
Board of Directors
Port Tobacco Players, Inc.
January 8th 2026

Present: Ben Simpson, Craig Hower, Tara Waters, Mike Gahan, Stacey Swickert, Carol Charnock
Absent: Kim Danek, Tiffany Behning, Michael Beyrle Jr.

President: Tara Waters

Call to order: 7:05

Secretary: Tiffany Behning

- Minutes- Motion-Mike Gahan, Second-Stacey Swickert, Motion Passed

Treasurer: Mike Gahan

- Business Manager Report
 - We need to find ways to increase our revenue and cut spending
 - On avg, we are loosing \$10,000/month
 - Motion to raise ticket price.-Mike Gahan, Second-Craig Hower. Motion Tabled
 - Discussion: There is concern over not having large audiences and punishing the audience that is already coming.
 - Does raising our ticket prices increase our royalty rates
 - Motion to move to a virtual show program with a limited number of printed programs that patrons can purchase-Tara Waters, Second-Mike Gahan, Motion Passed

Education: Stacey Swickert

- Encore Kids performed at Kris Kringle Market and had a December performance at PTP, both went very well
- Encore Adults also performed at Kris Kringle Market
- Working to open Registration for Camp Mockabee as soon as possible
- Ben will be teaching dance classes February 13th ,20th ,27th
- Encore Kids applied for rights of Honk Jr, for dates June 6th and 7th

Productions: Ben Simpson

- WATCH Report
- Show Report
 - Doubt in Tech rehearsals, possibly moving IDR to Tuesday 1/13
 - Auditions for Soprano coming up
 - Bright Star is also in rehearsal
 - Revised Budget reviewed-Motion to accept Budget with updates to program as noted above-Second-Stacey Swickert, Budget Passed
 - Concerns with production team communication.
 - Missing cast members and not discussing with Productions
 - Productions Chair will be sitting down with the production team to discuss

Properties: Mike Beyrle Jr.

- Not present

Costumes: Carol Charnock

- Committee has been purging

Public Affairs: Tiffany Behning

- Bright Star is asking if we can pause 50/50 raffle in lieu of their quilt raffle-Board does not agree

Membership: Tara Waters

- Membership Meeting has been moved to the Theatre

- Ballots going out Next wekk

History/Library : Craig Hower

- Sneak Peak of movie on February 13th
- Looking for actors to be dressed in Colonial costumes

Facilities: Kim Danek

- Committee discussed leaks in the costume loft and the leak has been patched
- Door Code Check
 - Change Door Codes after Winter Meeting
- Held Facilities Committee Meeting
 - Discussed spreadsheet items
 - A few have been removed and a few added
 - Roof inspection—Mike can provide an update
 - No resolution yet for the weight of the costumes on the roof—we opened the discussion during the meeting
 - Prop Loft Shelves estimate is \$1800. Project on hold

Old Business:

- Ticket Prices PUSH
- Fundraising Ideas PUSH

New Business:

- There was a request to rent the space for a Church. Mike G to discuss time and Price. Motion to rent-Stacey Swickert, Second-Craig Hower, Passed

Next Meeting: Board Meeting: February 12th 2026-Copper Compass in White Plains

Closed Meeting Followed

Adjourned 10:15 pM