



Minutes
Board of Directors Special Meeting
Port Tobacco Players, Inc.
August 13, 2024

Location: Zoom

Present: Board Members: Mike Gahan, Craig Hower, Michael Beyrle, Carol Russell, Ben Simpson, Stacey Swickert
Heather Bauer, Kaitelyn Bauer-Dieguez, Jan Sagers

Also present: Jason Klondowski

8:08 Call to Order (President Mike)

Meeting scheduled to conclude business from 08/08/2024 concerning proposed expense for projection lens, needing Jason's information.

Secretary - Carol

- Accepted amendments for August 8 minutes.
 - August 8 and 13 will be sent to Board for approval at September meeting
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Treasurer - Craig Hower

Education Heather

Productions Ben

Action Item – List of Production Teams

Properties – Kaitelyn

Costumes – Jan

Public Affairs –Stacey

Membership – Carol

Action Items - 1. Summer Membership Meeting Carol will have any copies needed and will prepare agenda.

2. Comparisons for use of La Plata American Legion and Jaycee's Waldorf for 2025 Winter Gala for review at September 12 meeting.

History/Library – Craig

Action Item: Remove brass plates from old plaques and make wood available to shop for use.

Facilities – Michael B.

Action Item – Check stability of props loft area

Old Business

- Motion (Craig) Second (Jan) to fund \$4,400 for second projector lens. This will complete what is needed to cover the entire stage. Unanimous acceptance.

- Prior nominee for Queen Nicotina is not eligible. New nominee, Ada Donahue. She and parents have agreed. Consensus. Mike will complete the nomination forms.

New Business

- Discussion of disposition of old wood plaques. Out-of-date information now in frames we can continuously update. Includes large and two small donors/benefactors and scholarships. Craig will remove the brass plates and offer to shop in case wood can be used. If not, items will be discarded. Consensus.

Adjournment 8:29 p.m.

Next Board of Directors meeting Thursday, September 12 2024 Carrico Building

Respectfully submitted,

Carol Russell

Approved: September 12, 2024