



**Board of Directors  
Minutes  
April 20, 2022**

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In attendance

Board members: Tara Waters, Mike Gahan, Carol Russell, Carol Charnock, Janice Sagers, Craig Hower, Kaitlyn Bauer-Diequez, Chris Magee.                      Absent, Jason Klunkowski                      Guest/Presenter, Reggie Rice

President Tara Waters opened the meeting at 7:00.

Guest Presenter: Reggie Rice, Comedy Illusionist

Details presented concerning Reggie's show for which he is requesting for the available date of August 20. Options discussed concerning number of shows, equipment personnel required of PTP, and split of promotion and gate. Motion to have Mike G. enter into negotiations with Reggie and bring back to Board (Craig). Second (Tara). Approved unanimously.

Reggie will send contract template. Craig will coordinate *Fences* rehearsal alternate location.

Minutes from March 16, 2022, were presented by Carol Russell. Motion to accept with edit (Carol C). Second (Tara). Approved unanimously. Jason will post to website.

Action Items reviewed by Carol R. Carol will modify the process so that the long list of items does not have to be read aloud.

Treasurer's report presented by Mike Gahan

- Total current assets - \$366,787.58
- No more shuttered venue or other COVID-related grants
- Motion to accept, Carol C. Second, Chris Approved unanimously

Education Report presented by Carol Russell

- Camp Mockabee dates were approved and registration/payment are available online.
- No vaccination, no participation
- Encore – Suzanne, Bill Righter, and Christy Oerthner ran the 2019-2020 program until covid closure in March 2020. Slated stipends were \$300. Motion to pay full stipend (Carol C.). Second (Tara). Motion passed, one abstention.

Productions report presented by Tara Waters

- WATCH update (Mike)
- Beauty and the Beast budgeted. Numbers incomplete without addition of "flying" fee. Motion that B&B set construction and costumes can begin to spend money (Carol C). Second (Chris). Motion passed.
- Suggestion of Tea with Belle at Lucianna's as fundraiser.
- Board Reps for Earnest. Dates will be posted on FB via poll (closes after a week).

Properties report presented by Chris Magee

- Props loft clean out moving forward. Funding for shelving and 12' table. Motion to approve \$3,500 for project (Chris). Second (Carol C). Approved unanimously.

Costumes report presented by Janice Sagers

- Jan will contact Sheila Hyman-Wrabley about keeping Little Shop Orin helmet.
- Renovations were in planning prior to funding being spent.

Public Affairs report presented by Tara Waters for Jason Klunkowski

- Push Camp Mockabee enrollment. Is the vax requirement an issue? Are the county schools informed? Carol R. will follow up concerning the schools.

Membership report presented by Carol Charnock

- Consider amending by-laws concerning the timing of membership submission. Currently, a cast/crew may need to pay back-to-back when involved in a summer show. Carol C. and Craig will draft an amendment submission to President Tara for the Bylaw Committee.
- Membership envelope – no further input.

History/Library report presented by Kaitlyn Bauer Diequez

- Tornado video (Brian Donahue). Should we have a public viewing here? April 28 is the 20<sup>th</sup> anniversary. Craig will contact Brian about it.

- Play reading deadline is mid-May 2022. Need more submissions

Facilities report presented by Craig Hower

- Lobby needs a more professional appearance. Organization, storage, dusty floors, etc. Craig is meeting with house managers tomorrow.
- Cintas met with Mike to review areas under contract. Will be reviewed in one month
- Discussion about groups cleaning up after themselves, including strike. Dressing rooms, bathrooms, and refrigerator/freezer.
- If there are safety concerns, send to Craig.

New Business

- Mike G – HVAC issues. Tri-County working on improvement. Currently, elephant door should be closed or air/heat not good in green room.
- Consider review of all by-laws by Board so that timely amendment submissions can be prepared.
- Tentative dates for Choral Arts this year not available (Carol C) . Next season June 3 & 4, 2023
- Red Cross Mass Event (Mike) – Training event seeking actors. Near Cheltenham. Place on BackStage page.
- Covid protocol reviewed.
- Progress of Diversity Committee progress and mission statement.
- Summer membership meeting/picnic. (Carol C) (Confirmed via FB Sunday, August 28, Gilbert Run Amphitheater Pavilion)

**NEXT MEETING: WEDNESDAY, MAY 18, 2022 7:00p.m.**

Meeting adjourned 9:38

Closed meeting, members, was held 9:20 until 9:56

Carol Russell, Secretary

Facebook: May 3

Carol R. – Motion to accept budget for Beauty and the Beast (Tara). Second (Chris) Approved

Minutes approved \_\_\_\_\_