

PTP Board Meeting Minutes

05 June 2020

Held Virtually due to COVID-19

Meeting called by: Kyle Rappe

Type of meeting: Monthly Board Meeting

Note taker: Cornelius Twohig

Called to order at 7:01PM

Attendees: Melissa Gilpin Ball, Kyle Rappe, Stacey Swickert, Tara Waters, Chris Magee, Jason Klonkowski, Tessa Silvestro, Mike Gahan, Neil Twohig

Minutes

Agenda item: Minutes from 05 May

Presenter: Neil Twohig

Discussion:

2 months of meeting Conclusions:

minutes were read amended and approved

Agenda item: Treasurer Report

Presenter: Mike Gahan

Discussion:

Mike Gahan, Treasurer, reviewed the submitted Treasurer Report.

Not Paying mortgage for 6 months. \$2000 per month begins in December

Glass window replace \$3455.00

Charles County Charitable trust grant of \$5000.00 Awaiting on decisions

Chris Magee moved to accept report

Tessa Silvestro 2nd

Conclusions:

Treasurers report accepted and filed as required

Agenda item: Properties

Presenter: Melissa Gilpin Ball

Discussion:

Nothing to report

Conclusions:

Action items

Person responsible

Deadline

Agenda item: Costume Guild **Presenter:** Kyle Rappe

Discussion:

Nothing to report

Conclusions:

Action items	Person responsible	Deadline
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Agenda item: Public Affairs **Presenter:** Jason Klonkowski

Discussion:

BLM statement published. Need to keep updated statements in a timely manner.

Agenda item: Membership **Presenter:** Tessa Silvestro

Discussion:

Membership mailer going out June 12. .

Discussion:

Reviewing levels of membership, as premiums “eat up” many of the donated dollars. Cost effective? Kyle stated that bylaws currently define member level and member benefits.

3 types of membership were discussed: Active: \$50, Performing \$20 per show, and Junior (Didn’t get the amount)

Discussion:

Tessa asked about the status of the Summer membership meeting discussed. Chris Magee suggested we plan for virtual meeting to cover only budget, fundraising, and MEGA SEASON. 15 Aug 3pm was suggested date and time.

Ask membership what they want. Membership Chair should be the funnel for responses and membership submissions.

Conclusions:

Agenda item: Education **Presenter:** Stacey Swickert

Discussion: offering refund options for camp; Stacey sent letter to counselors with a note of thanks.

Scholarship decisions made

Agenda item: Productions **Presenter:** Tara Waters

Discussion:

Create a subcommittee for talent show, Tara sending

Agenda item: Facilities **Presenter:** Chris Magee

Discussion:

All renovation projects on hold. Price for windows will not change.

Discussion:

Conclusions:

All Renovations currently Tabled due to restrictions

Agenda item: OLD BUSINESS

Presenter: Kyle Rappe

Other Information

Adjournment:

Next meeting scheduled for July 6, 2020 2020 at 630PM. Meeting will be held virtually.

Motion to adjourn by Jason, 2nd by Tessa, meeting adjourned at 2030.